



# Inspection Schedule

1. **Footings:** prior to pouring concrete
  - ( ) A. Check location against approved plot plan (setbacks)
  - ( ) B. Check forms for width: 24" minimum
  - ( ) C. Check forms for depth: 8" deep
  - ( ) D. Drain tiles
  - ( ) E. Check if footings are below frost line (40") to bottom of footing
  - ( ) F. Virgin dirt
  - ( ) G. Reinforcing Steel 2 No. #4
  
2. **Basement and Foundation Wall Forms:** prior to pouring concrete
  - ( ) A. Height must extend 8" above grade (wood) and 4" above grade (brick)
  - ( ) B. Thickness: 8"
  - ( ) C. Reinforcing steel
  
- 2A. **Footing Drains and Damp-proofing:**
  - ( ) A. Check damp proofing
  - ( ) B. Subsoil drains must be covered by gravel or rock
  - ( ) C. Anchor bolts: 6 foot minimum distance; 1 ft from corners and openings
  
3. **Framing:**
  - ( ) A. Size of studs and trusses (truss plates)
  - ( ) B. Stud spacing, doubling and corners
  - ( ) C. Headers
  - ( ) D. Firestops
  - ( ) E. Ceiling and floor joists (check for alignment)
  
- 3A. **Rough Electric:**
  
4. **Wallboard:** before joints are taped
  - ( ) A. Nailing schedule
  - ( ) B. Water resistant wallboard for tub and shower
  - ( ) C. Fire ratings and separations
  
5. **Final:**
  - ( ) A. All plumbing, electrical and mechanical equipment must be in operating condition
  - ( ) B. Lot must be graded and drainage approved (gutters)
  - ( ) C. Walks and driveway installed
  - ( ) D. Plumbing certification must be turned in
  - ( ) E. Electric panel box must be labeled

**Failure to notify the Building Official of the Necessity of an inspection and failure to halt construction until the appropriate inspections are completed shall result in a fine of (\$100.00) Plus court cost for each of the property owner and the construction contractor.**

## **48 HOUR NOTICE IS REQUIRED FOR INSPECTIONS**