

LIST ANY FRIENDS AND OR RELATIVES WORKING FOR THE CITY

| FIRST | LAST | RELATIONSHIP |
|-------|------|--------------|
| | | |
| | | |
| | | |

EMERGENCY CONTACT _____

| FIRST | LAST |
|-------|------|
| | |

| STREET | CITY | STATE | ZIP |
|--------|------|-------|-----|
| | | | |

| RELATIONSHIP | TELEPHONE |
|--------------|-----------|
| | |

ARE THERE ANY OTHER REFERENCES, SKILLS OR QUALIFICATIONS WHICH YOU FEEL WOULD QUALIFY YOU FOR A JOB WITH THE CITY?

EMPLOYMENT RECORD

LIST BELOW, MOST RECENT FIRST, ALL PRESENT AND PAST EMPLOYMENT-

COMPANY NAME _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

SUPERVISOR _____ EMAIL _____

DATES OF EMPLOYMENT _____ - _____ REASON FOR LEAVING _____

JOB TITLE AND DESCRIPTION _____

COMPANY NAME _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

SUPERVISOR _____ EMAIL _____

DATES OF EMPLOYMENT _____ - _____ REASON FOR LEAVING _____

JOB TITLE AND DESCRIPTION _____

COMPANY NAME _____ PHONE _____

ADDRESS _____ CITY _____ STATE _____ ZIP _____

SUPERVISOR _____ EMAIL _____

DATES OF EMPLOYMENT _____ - _____ REASON FOR LEAVING _____

JOB TITLE AND DESCRIPTION _____

HAVE YOU EVER BEEN BONDED? YES NO IF YES, WHAT JOB? _____

WHICH OF THE EMPLOYERS LISTED ABOVE MAY WE CONTACT? _____

RECORD OF EDUCATION

DID YOU GRADUATE FROM HIGH SCHOOL? YES NO DATE OF GRADUATION ____/____/____

HIGH SCHOOL ATTENDED _____

IF "NO", LAST GRADE COMPLETED _____ YEAR COMPLETED _____

DO YOU HAVE A CERTIFICATE OF EQUIVALENCE OR GED? YES NO DATE RECEIVED ____/____/____

COLLEGE, UNIVERSITY, OR BUSINESS SCHOOL ATTENDED _____

COURSE OF STUDY _____ DATE OF GRADUATION ____/____/____

RECORD OF MILITARY SERVICE

WERE YOU OR ARE YOU IN THE ARMED FORCES? YES NO IF YES, WHAT BRANCH? _____

DATE OF DUTY ____/____/____ RANK _____

TYPE OF DISCHARGE _____

LIST DUTIES IN THE SERVICE INCLUDING SPECIAL TRAINING _____

RELEASE TO OBTAIN POLICE, BACKGROUND, OTHER INFORMATION

I _____, born on ____/____/_____, hereby authorize the City of Jerseyville to obtain a full report from the local police department or any other law enforcement agency. I understand that the information thus obtained may be used in determining whether to offer me employment with the City of Jerseyville. I understand that my birthdate may be used for a background check and not to discriminate on basis of age.

Employment may be refused to any individual who is subject to a pending criminal charge, has been convicted of a felony, misdemeanor or other offense, or is not bondable (where bondability is required), if the circumstances of the pending charge or conviction substantially relate to the circumstances of the particular job. Any false information or omission on this form will disqualify you from further consideration for employment and will be grounds for dismissal, if discovered at a later date. I agree to immediately notify the City of Jerseyville of any changes in this information while my job application is pending or during employment.

APPLICANT SIGNATURE

____/____/_____
DATE

PLEASE ATTACH A COPY OF YOUR DRIVERS LICENSE.

THE FACTS SET FOURTH ABOVE IN MY APPLICATION FOR EMPLOYMENT ARE TRUE AND COMPLETE. I UNDERSTAND THAT IF EMPLOYED, FALSE STATEMENTS ON THIS APPLICATION SHALL BE CONSIDERED SUFFICIENT CAUSE FOR DISMISSAL.

APPLICANT SIGNATURE

____/____/_____
DATE